

December 14<sup>th</sup>, 2021  
Finley, ND

The Steele County Commissioner meeting was called to order by Chairman Richard C. Strand at 8:06 am. Present were Chairman Richard C. Strand, Commissioners Russell Walcker, Brian Tuite, Brandon Krueger and Ted Johnson. Also present were Jake Dickson, Matt Roller and Ed Fuglestad.

A motion was made by Commissioner Johnson, seconded by Commissioner Krueger to appoint Russell Walcker as Chairman of the board. In favor – Commissioners Tuite, Strand, Krueger and Johnson. Opposed – Commissioner Walcker. Motion carried.

The Steele County Commission meeting was recessed for the Steele County Park Board meeting. The Steele County Commission meeting reconvened at 8:35 am.

A motion was made by Commissioner Tuite, seconded by Commissioner Strand to approve the 2022 Beer and Liquor license for Golden Lake Acres. All members voted yes. Motion carried.

Auditor Wigen discussed her recent request for a defined HR job description. Discussion was held by the board regarding this request.

A motion was made by Commissioner Krueger, seconded by Commissioner Strand to take a short recess at 8:56 am. The meeting reconvened at 9:08 am.

County Treasurer Kari Dekker provided the commission with a department update which included the request to put tax statements on the county website in a PDF format, and the renewal of a county CD.

A motion was made by Commissioner Strand, seconded by Commissioner Johnson to approve a PDF file of all tax statements to be placed on the county website. All members voted yes. Motion carried.

Mike Bassingthwaite met with the board and discussed HB1505 funding which is estimated to be just over one million dollars. The funding cannot be used with other federal funding. Several project options were discussed. Funding must be obligated by 2024 and spent by 2026.

An upcoming deadline of January 15<sup>th</sup>, 2022 to apply for the bridge grant funding through the DOT and which project would be best to submit was also discussed.

A motion was made by Commissioner Strand, seconded by Commissioner Tuite to approve the 2022 tractor lease agreement. All members voted yes. Motion carried.

A motion was made by Commissioner Strand, seconded by Commissioner Krueger to approve the skid steer purchase presented by Road Superintendent Oien. All members voted yes. Motion carried.

Emergency Manager Ben Gates met with the board to discuss FEMA Funding of 75 percent federal, 10 percent state and 15 percent county cost share including in-kind ratio.

A motion was made by Commissioner Krueger, seconded by Commissioner Tuite to approve and sign the letter agreeing to local match cost share. All members voted yes. Motion carried.

Amy Czapiewski joined and presented 2022 soil modifiers for review.

A motion was made by Commissioner Strand, seconded by Commissioner Johnson to approve the 2022 soil modifiers. All members voted yes. Motion carried.

A motion was made by Commissioner Tuite, seconded by Commissioner Krueger to recess the Commission meeting at 10:31 am for the Weed Board meeting. All members voted yes. Motion carried. The Steele County Commission meeting reconvened at 10:58 am.

State's Attorney Stock clarified the next step in the HR discussion regarding the job description. A human resources consulting firm was mentioned as an option.

A motion was made by Commissioner Tuite, seconded by Commissioner Krueger to enter into executive session at 11:05 pm under NDCC 44-04-19.1 Attorney Consultation. All members voted yes. Motion carried. The Steele County Commission meeting reconvened after executive session at 12:28 pm.

Public Health Nurse Kathryn Good presented the commission with an office update which included the hiring of Emily Stoppler as Health Equity Coordinator, vaccine clinics and razor tracking proposal for the Public Health vehicle.

A motion was made by Commissioner Tuite, seconded by Commissioner Strand to approve the Razor Tracking for Public Health to be on its own account. All members voted yes. Motion carried.

A motion was made by Commissioner Johnson, seconded by Commissioner Tuite to approve the purchase of a Plus Optics vision device with an additional year warranty added on. All members voted yes. Motion carried.

Commissioner Krueger excused himself from the meeting at 12:42 pm.

A motion was made by Commissioner Tuite, seconded by Commissioner Johnson to approve, and sign the Barnes County Correctional contract pending State's Attorney Stocks approval. All members voted yes. Motion carried.

A motion was made by Commissioner Strand, seconded by Commissioner Johnson to approve closing the courthouse at noon on December 23<sup>rd</sup>, 2021. All members voted yes. Motion carried.

A motion was made by Commissioner Tuite, seconded by Commissioner Johnson to appoint Commissioner Richard C. Strand to fill Randy Richards position on the AVHSZ board pending his resignation. All members voted yes. Motion carried.

A motion was made by Commissioner Tuite, seconded by Commissioner Johnson to appoint Commissioner Brandon Krueger to fill Commissioner Ted Johnson's position on the AVHSZ board beginning January 1<sup>st</sup>, 2022. All members voted yes. Motion carried.

A motion was made by Commissioner Strand, seconded by Commissioner Tuite to approve, and sign, the County Deed presented from the 2021 tax sale. All members voted yes. Motion carried.

A motion was made by Commissioner Tuite, seconded by Commissioner Strand to approve the 2022 Commission portfolios. All members voted yes. Motion carried.

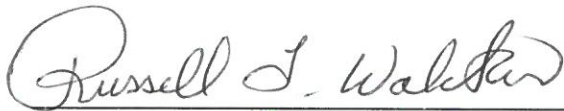
A motion was made by Commissioner Johnson, seconded by Commissioner Strand to support the courthouse election security plan as presented. All members voted yes. Motion carried.

A motion was made by Commissioner Strand, seconded by Commissioner Johnson to approve the bills as presented. All members voted yes. Motion carried.

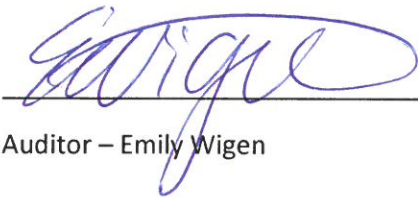
A motion was made by Commissioner Strand, seconded by Commissioner Tuite to approve the transfers from county park fund to the county general fund, and highway distribution to county road general fund as presented. All members voted yes. Motion carried.

Next meeting – December 21<sup>st</sup>, 2021 via Zoom.

A motion was made by Commissioner Strand, seconded by Commissioner Tuite to adjourn the meeting. Meeting was adjourned.

A handwritten signature in black ink that reads "Russell J. Walcker". The signature is written in a cursive style and is positioned above a horizontal line.

Chairman - Russell Walcker

A handwritten signature in blue ink that reads "Emily Wigen". The signature is written in a cursive style and is positioned above a horizontal line.

Auditor – Emily Wigen