

December 20th, 2022
Finley, ND

The Steele County Commission special meeting was called to order at 8:03 am. Present were Chairman Brandon Krueger, Commissioners Richard C. Strand, Donald Huso, Brandon Oxtan, and Perry Brown. Also present were Mike Bassingthwaite and Jana Flaten.

States Attorney Stock joined the meeting to discuss the Clerk of Court Resolution with the board opposing the state taking over the clerk of court services.

A motion was made by Commissioner Strand, seconded by Commissioner Brown to pass a resolution. All members voted yes. Motion carried.

The West Traill Ambulance contract for 2023 was proposed for signing. WTA will attend the January 3rd, 2023, meeting due to a scheduling conflict.

A motion was made by Commissioner Strand, seconded by Commissioner Oxtan to sign the 2023 WTA contract. All members voted yes. Motion carried.

County Road 5 FEMA Box culvert project was discussed. Mike Bassingthwaite with Interstate Engineer discussed the bids received for the project from Midwest Contracting and John Riley Construction.

A motion was made by Commissioner Oxtan, seconded by Commissioner Strand to award the low bid to Midwest contracting for the County Road 5 FEMA box culvert. All members voted yes. Motion carried.

Road Department time clock was brought forth. Superintendent Oien updated the board that the road department time clocks are not working. The county is paying for the road employee's cell phones in 2023, therefore they will begin using the time keeping app in December and officially transfer over as of January 1, 2023.

The courthouse exterior repair was brought forth. Commissioner Huso is the courthouse portfolio holder and will follow up on this matter.

The Deputy Recorder/Treasurer/Tobacco Coordinator topic was tabled until next meeting.

State's Attorney Charlie Stock provided an HR update. He also has reached out to Dennis Kubischta regarding the open VSO position again but has not heard back. Stock will reach out again.

AVHSZ costs to put new carpet in the building they rent was briefly discussed. There was discussion regarding Steele County splitting the cost with Traill county.

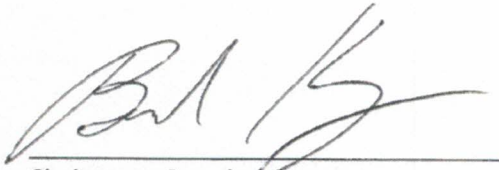
State's Attorney Stock provided follow up regarding the correspondence follow up was discussed. Auditor Wigen inquired about Stocks answer to one of the questions, as she states that is incorrect. State's Attorney Stock stated he found it to be accurate and has not received any response back.

2023 meeting schedule was discussed. The Commission decided to meet on the first Tuesday of every month.

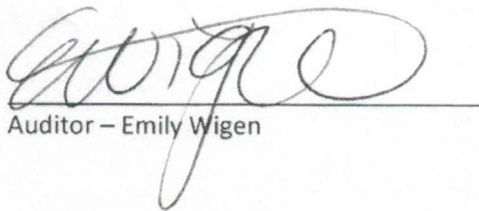
Mary Soucie with the North Dakota State Library joined online to explain the book vending machine. The board will think it over and discuss at the next meeting.

States Attorney Stock reviewed the current courthouse key policy with the board. Moving forward the courthouse portfolio commissioner does not need a key to all offices. An additional key is available in the auditor's vault if needed.

A motion was made by Commissioner Brown, seconded by Commissioner Huso to adjourn the meeting. All members voted yes. Motion carried.

A handwritten signature in cursive script, appearing to read 'Brandorf Krueger', written over a horizontal line.

Chairman – Brandorf Krueger

A handwritten signature in cursive script, appearing to read 'Emily Wigen', written over a horizontal line.

Auditor – Emily Wigen