

June 6<sup>th</sup> 2018  
Finley ND

The Steele County Commission meeting was called to order at 8:27am. Present were Chairman Brian Tuite, Commissioners Russell Walcker, Richards Strand, Ted Johnson and Randy Richards. Also present was Matt Roller, Reed Oien, Brandon Krueger, and Wayne Beckman.

Agenda Additions: Sheriff Wayne Beckman

A motion was made by Commissioner Richards and seconded by Commissioner Walcker to approve the agenda. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Walcker to approve the May 2018 minutes as presented. All members voted yes. Motion carried.

The Steele County Commission meeting was recessed at 8:30 am for the Steele County Park Board meeting. The Steele County Commission meeting reconvened at 9:13 am.

Road Superintendent Reed Oien met with the board and provided a department update which included summer help, blading of County Road 9, Razor tracking report review, and flood site totals.

Job Descriptions for the Road Superintendent Deputy and seasonal help were reviewed. A motion was made by Commissioner Strand and seconded by Commissioner Richards to approve both job descriptions. All members voted yes. Motion carried.

Gravel bids were received from Lakeside Construction and KRB. Bids were opened and reviewed. A motion was made by Commissioner Johnson and seconded by Richards to award the bid as follows: County Rd 12 – Lakeside, County Rd 10 – Lakeside, County Rd 9 (2)– KRB, County Rd 6 (2) – KRB, County Rd 1 – KRB, County Rd 8A – KRB, County Rd 15 – Lakeside. Totaling 43 miles of graveling for KRB and 11 miles for Lakeside Construction. All members voted yes. Motion carried.

Mike Bassingthwaite with Interstate Engineering met with the board to discuss County Rd 23. Knife River has requested that the retainage amount be lowered from 10% down to 2%. A motion was made by Commissioner Johnson and seconded by Commissioner Walcker to draft, sign and send a letter to Knife River stating that Steele County will keep the retainage at 10% per contract. All members voted yes. Motion carried.

Bassingthwaite informed the board of new guard rail damage to the new County Rd 23 bridge. It is unknown how the damaged occurred, most likely from farm equipment. The damage is estimated at \$2500. A change order will be drafted by Bassingthwaite to include the repair as part of the project.

Central Specialties is projected to start work by Hope in mid-July and begin paving around August 1<sup>st</sup>. Replacing all culverts for the project is estimated at approximately \$40,000. Oien will order culverts and note which culverts are bad and must be replaced. A notice to proceed for Central Specialties was signed by Chairman Tuite regarding the County Rd 23 West project. It was noted that the Hope Elevator still needs to sign an agreement to remove the crossing at County Rd 5/6 with BNSF.

A motion was made by Commissioner Johnson and seconded by Commissioner Strand to sign and approve Change Order #3 with Industrial Builders for the County Rd 23 bridge project. All members voted yes. Motion carried.

A motion was made by Commissioner Strand and seconded by Commissioner Johnson to sign and approve a Construction Engineering Contract with Interstate Engineering in the amount of \$137,902 for the County Rd 23 West mill and overlay project. All members voted yes. Motion carried.

Sheriff Wayne Beckman met with the board to discuss a proposal for a School Resource Officer to be split four ways between Steele County, Finley/Sharon, Hope and Page schools. The estimated startup cost for the SRO would be approximately \$121,000 total. Beckman will move forward with the proposal with the schools.

Emergency Manager Ben Gates provided an office update which included 2017 grants, which included door access controls, panic buttons and security cameras at the tower site. Grants were 100% reimbursable estimated at \$10,000.

The Steele County Commission meeting was recessed for Steele County Equalization meeting. The Steele County Commission meeting was reconvened at approximately 10:45 am.

Gates brought forward the topic of salary adjustments in his office as it was tabled during the last meeting. The board decided to table the topic and will review all salaries during the budgeting process.

Gates did not have any quotes ready for the chimney removal project and will provide them at the next meeting.

States Attorney Stock met with the board to review his 2019 budget request. Stock also discussed sharing a Victim Witness coordinator with his assistant in Traill County. The small stipend per month would be paid out of the Victim Witness fund itself.

A brief review was done on a recent quarterly update that NDSU Extension Agent Angie Johnson had emailed out. It was noted that there should be a weed board meeting scheduled for the July meeting. The upcoming retirement recognition for Leigh Gunkel was also discussed.

A motion was made by Commissioner Johnson and seconded by Commissioner Walcker to increase the Steele County liability coverage to 3,000,000. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Strand to approve and sign the 2018 Road mileage certification for Townships. All members voted yes. Motion carried.

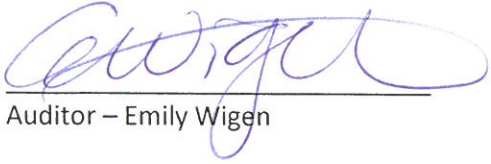
Auditor Wigen provided an office update which included Budgets, June 12<sup>th</sup> Election, July Employee performance reviews, and July 10<sup>th</sup> Commission meeting date.

2019 Budgets were reviewed. Auditor Wigen will calculate and present estimated levy and mills for the July 2018 meeting.

A motion was made by Commissioner Strand and seconded by Commissioner Walcker to adjourn at 1:39pm.

A handwritten signature in black ink, appearing to read "Brian Tuite", written over a horizontal line.

Chairman- Brian Tuite

A handwritten signature in blue ink, appearing to read "Emily Wigen", written over a horizontal line.

Auditor – Emily Wigen