

April 3rd 2018
Finley, ND

The Steele County Commission meeting was called to order at 8:43am. Present were Chairman Brian Tuite, Commissioners Russell Walcker, Richard Strand, Ted Johnson and Randy Richards. Also present were Matt Roller, Paul Kroeplin, Brandon Krueger, Jake Dickson, Auditor Emily Wigen and Sheriff Wayne Beckman.

A motion was made by Commissioner Johnson and seconded by Commissioner Walcker to approve the agenda. All members voted yes. Motion carried.

A motion was made by Commissioner Walcker and seconded by Commissioner Strand to approve the March 6th and March 27th 2018 minutes. All members voted yes. Motion carried.

The Steele County Commission meeting was recessed for the Steele County Park Board meeting at 8:44am.

The Steele County Commission meeting reconvened at 9:33am. Joining the meeting were Ben Gates, Reed Oien and Mike Bassingthwaite.

Mike Bassingthwaite with Interstate Engineering updated the board on recent correspondence regarding a code three bridge. Oien will respond to the notice on bridge 118.4.

Bid Tabulations were reviewed for the County Road 23 West project.

A motion was made by Commissioner Strand and seconded by Commissioner Walcker to award the base bid and Alternate 1 to Central Specialties, waiving the technicality in the bid tabulation. Roll Call vote: Walcker – yes, Strand –yes, Johnson – Yes, Richards – abstained, Tuite – yes. Motion carried.

Bassingthwaite will present an engineering contract for the upcoming road project at the May meeting. He will also provide an estimate for repairing bridge rail damage to a bridge on County Road 11. There was discussion regarding the bridge on County Road 7. The Federal Aid bridge project is estimated at \$48,000, which does not include preliminary engineering services.

A motion was made by Commissioner Richards and seconded by Strand to approve and sign a preliminary engineering contract with Interstate Engineering for the bridge over the Middle Branch of the Goose River located on County Road #7, 1.5-miles east and 1-mile south of Sharon, BRO-0046(020) PNC 20923. All members voted yes. Motion carried.

The Steele County Water Resource District members, Josh Ihry, Tor Bergstrom, Greg Thykeson, Attorney Cassie Tostenson, Engineer Lyndon Pease, and Secretary Tasha Krueger met with the Commission. Attorney Tostenson provided an update on recent Water Board activities. There was discussion regarding the need for the Lake Tobiason project. The SCWB does not have funding to complete it at this time and have taken steps towards securing it.

Steele County Road Superintendent Reed Oien provided an office update. There was a brief discussion on graveling for 2018. Oien will provide a map for roads that will be spot graveled at the May meeting.

There was a discussion regarding spot. A request to change how the Road Department is paid for overtime was brought up. It was advised to bring up those requests at the Employee Policy Manual meeting.

Quotes for the Sharon Shop were tabled until the May meeting.

Emergency Manager Ben Gates discussed a plan for upcoming security training at the Courthouse. Gates also discussed several grant options available for additional cameras, access control panels and panic buttons.

Gates advised the board that Traill County will no longer be using the WENS system in the future. Gates will be meeting with Traill County this week and will discuss the IPAWS system as a possible replacement.

Gates provided a Tax Director update which included the county's current sales ratios for Commercial, Residential and Agland. It is projected that a six percent increase will be needed on all Agland within the county.

A motion was made by Commissioner Richards and seconded by Commissioner Walcker to approve and sign a recent building permit for Mike Satrom. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Johnson to approve the request for North Dakota Highway Patrol's yearly assistance enforcing weight limits within the county. All members voted yes. Motion carried.

Extension Agent Angie Johnson provided an office update which included a first quarter update, impact statement, recent pesticide trainings and the archery program.

There was a brief discussion regarding several requests from employees to receive county email on their personal cell phones. The board does not feel it is necessary at this time.

A motion was made by Commissioner Richards and seconded by Strand to approve Bruce Jacobson as Election Inspector for the upcoming 2018 Elections. All members voted yes. Motion carried.

Auditor Wigen recently applied for Steele County to be considered in the Opportunity Zone program.

The current shape of the courthouse stairway railings was discussed. Tuite will look into options to secure the railings.

A motion was made by Commissioner Johnson and seconded by Commissioner Richards to pay all bills with the exception of a bill for Baymont Inn & Suites from October 2017. All members voted yes. Motion carried.

Commissioner Richards left the meeting at 1:16pm.

A discussion was held regarding the Social Service office and the future plans.

A motion was made by Commissioner Johnson and seconded by Commissioner Strand to adjourn the meeting. All members voted yes. Motion carried.

A handwritten signature in black ink, appearing to read "Brian Tuite", written over a horizontal line.

Chairman – Brian Tuite

A handwritten signature in black ink, appearing to read "Emily Wigen", written over a horizontal line.

Auditor – Emily Wigen

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The Steele County Park Board meeting was called to order at 8:44am. Present were Chairman Russell Walcker, Richard Strand, Ted Johnson, Brian Tuite, Randy Richards, Matt Roller, Paul Kroeplin, Brandon Krueger, Jake Dickson, Wayne Beckman and Emily Wigen.

A motion was made by Strand and seconded by Roller to approve the agenda. All members voted yes. Motion carried.

A motion was made by Krueger and seconded by Kroeplin to approve the March 2018 minutes. All members voted yes. Motion carried.

Jake Dickson provided an update on Golden Lake Acres. New flooring has been installed. Dickson plans to officially open on May 11th, with a soft opening in the weeks prior. Dickson provided quotes for new kitchen items needed, along with a new range and ice machine.

It was discussed that all campers should sign contracts this year. Dickson plans on sending info out soon.

Mowing at Golden Lake was discussed. Dickson has spoken to Melissa Coen regarding the mowing. Auditor Wigen will compile a list of duties and estimated hours it has taken to complete the mowing in the past couple years.

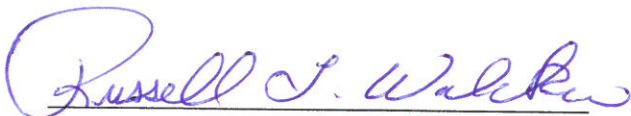
A motion was made by Strand and seconded by Roller to approve the purchase of the new range and items from Culinex provided in the quote from Dickson. All members voted yes. Motion carried.

A motion was made by Roller and seconded by Krueger to replace the west door with a full door and side lights with blinds included. All members voted yes. Motion carried.

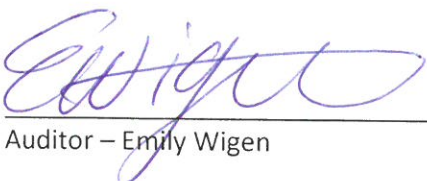
A motion was made by Kroeplin and seconded by Roller to pay Dickson rate of \$20 per hour for work performed at Golden Lake. All members voted yes. Motion carried.

Kroeplin will look at any possible repairs needed to the deck at the store.

A motion was made by Roller and seconded by Kroeplin to adjourn. All members voted yes. Meeting Adjourned.



Chairman – Russell Walcker



Auditor – Emily Wigen