

February 12th 2018

Finley ND

The Steele County Park Board meeting was called to order. Present were Chairman Russell Walcker, Richard Strand, Ted Johnson, Randy Richards, Brian Tuite, Matt Roller, Brandon Krueger, Paul Kroeplin, Jake Dickson, Karen Bergstrom and Emily Wigen.

A motion was made by Richards and seconded by Tuite to approve the December 2017 minutes. All members voted yes. Motion carried.

A motion was made by Johnson and seconded by Tuite to nominate Russell Walcker as Chairman of the Steele County Park board for 2018. All members voted yes. Motion carried.

Jake Dickson gave the board an update on cleaning and repairs at the Golden Lake store. Dickson is tentatively set to open on May 1st 2018. Dickson discussed quotes from Culinex to check and tune up the kitchen equipment. Resurfacing of a few tables was also discussed. The board advised Dickson to keep track of his hours spent on cleaning and painting the restaurant, as well as receipts for items to be reimbursed for. Replacement of the carpet in the dining area was discussed. Tuite will look into bids to tile the main areas, excluding the kitchen. Discussion was held on the installation of a water softener. Dickson also expressed interest in managing the mowing of North Golden and West side of the lake including the camp ground by the pavilion. A list of campers for 2018 was reviewed. It was discussed that all campers will need to be removed by September 10th 2018 for work to begin on the new campground project.

Job Development coordinator, Karen Bergstrom, updated the board on the recent preapproval of the Parks and Recreation grant for the campground project. ADA requirements were briefly discussed.

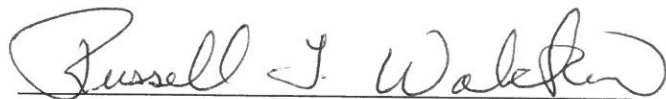
Strand, Walcker and Roller will meet with Bergstrom later in the week to complete additional paperwork for the grant.

Steele County States Attorney, Charlie Stock, provided the board with an update on correspondence with Jeff Ringstad involving items of his that are still at the Golden Lake store.

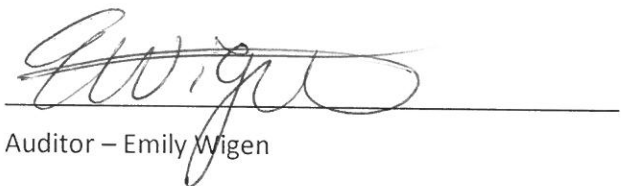
A motion was made by Commissioner Strand and seconded by Commissioner Tuite to offer Jeff Ringstad \$1500 for all items on his inventory list, with the exception of the microwave in question. All members voted yes. Motion carried.

Stock will contact Ringstad with the final offer. If Ringstad does not accept, and he does not remove his items by the February 24th deadline that was previously discussed, the items will be moved to storage.

A motion was made by Richards and seconded by Roller to adjourn. All members voted yes. Motion carried.

A handwritten signature in cursive script, reading "Russell J. Walcker", written above a horizontal line.

Chairman – Russell Walcker

A handwritten signature in cursive script, reading "Emily Wigen", written above a horizontal line.

Auditor – Emily Wigen

February 12th 2018

Finley ND

The Steele County Commission meeting was called to order at 8:00am. Present were Chairman Brian Tuite, Commissioners Russell Walcker, Richard Strand, Ted Johnson and Randy Richards. Also present were Emily Wigen, Matt Roller, Paul Kroeplin, Brandon Krueger, Jake Dickson, and Karen Bergstrom.

A motion was made by Commissioner Richards and seconded by Commissioner Johnson to approve the agenda. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Strand to approve the January 2018 minutes. All members voted yes. Motion carried.

The Steele County Commissioner meeting was recessed for the Steele County Park Board meeting at 8:02am.

The Steele County Commissioner meeting reconvened at 9:10am.

Veteran Service Officer, Dennis Lindstrom, discussed some upcoming training that was not budgeted for in the 2018 Budget. Lindstrom will attend the training and will refrain from other elective trainings to save costs.

A motion was made by Commissioner Richards and seconded by Commissioner Johnson to approve the 2018 Liquor License for Hope Golf Course. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Strand to deposit the 2018 state aid amount previously dedicated for the Social Service fund into the General fund as we are no longer levying for Social Service.

Discussion was held regarding the open Social Service Director position. Lindstrom advised the board that the position is posted and that Traill County is willing to assist for the month of March. Traill County will assist at no cost, except for mileage. Interviews for the open positions will be handled by Social Service board Chairman Dennis Lindstrom, Steele County Commission Chairman Brian Tuite and Social Service board member Brittany Ness.

A motion was made by Commissioner Richards and seconded by Commissioner Strand to approve the Budget Amendments for 2017 as presented. All members voted yes. Motion carried.

Road Superintendent Reed Oien provided a department update, including a plan to crack seal 52 miles in 2018, and a gravel projection of 41 miles. The board would like to see 80-100 miles of graveling completed. Graveling projects will be discussed again in March.

A motion was made by Commissioner Richards and seconded by Commissioner Walcker to approve and sign the Highway – Rail Grade Crossing Closure Agreement with BNSF. BNSF will pay \$5,000 to the County and Sharon Township for the closure. All members voted yes. Motion carried.

Oien discussed bridge rail damage that occurred several years ago that is in need of repair on bridge 123.161. Bassingthwaite will get an estimate for repair for the April meeting.

Bids for the old tower site were opened. One bid was received from Dennis Braaten in the amount of \$1,000.

A motion was made by Commissioner Johnson and seconded by Commissioner Walcker to accept the bid for \$1,000 from Dennis Braaten. All members voted yes. Motion carried.

A motion was made by Commissioner Richards and seconded by Commissioner Strand to sign and adopt the Steele County Mitigation Plan. All members voted yes. Motion carried.

A motion was made by Commissioner Johnson and seconded by Commissioner Strand to sign the Memorandum of Understanding between the State of North Dakota and Steele County to share any radio frequency required for the statewide interoperable radio network to ITD. All members voted yes. Motion carried.

Mike Bassingthwaite with Interstate Engineering discussed the insurance claim that Knife River made regarding the damaged flashing stop sign. The board signed off that the stop sign was replaced to satisfaction.

Discussion was held on the proposed project of paving County Road 23 west of County Road 8 and a small portion of County Road 5 in 2018.

A motion was made by Commissioner Johnson and seconded by Commissioner Strand to allow Mike Bassingthwaite of Interstate Engineering to draft plans to bid the County Road 23 and 5 paving project. Roll call vote - Walcker – yes, Strand – yes, Johnson – yes, Tuite – yes, Richards – abstained. Motion passed.

A lengthy discussion was held regarding the condition and quality of work done on the County Road 23 west of County Road 8 project. The board discussed several issues and areas of concern with the work quality. Bassingthwaite stated that several areas did not pass the ride quality inspection. There are also issues both east and west of the bridge point, as well as at the Traill County line. Bassingthwaite will ask Knife River for a written plan to correct these issues.

Vet Service officer Dennis Lindstrom rejoined the meeting to discuss 2018 pay for the Veteran Service Van Grant. The grant reimburses wages for the van driver, as well as administrative work involved.

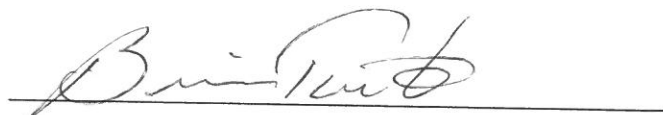
A motion was made by Commissioner Strand and seconded by Commissioner Johnson to approve a 3% wage increase for the Veteran Service van driver and administrative work done. All members voted yes. Motion carried.

Sheriff Wayne Beckman updated the board on a recent meeting regarding the Barnes County jail.

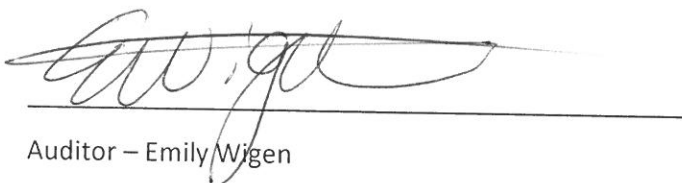
Auditor Emily Wigen passed out a NDSU quarterly update for review in the absence of Extension Agent Angie Johnson who was unable to attend the meeting.

Auditor Wigen provided a Human Resource update to the board.

A motion was made by Commissioner Richards and seconded by Commissioner Walcker to adjourn the meeting. All members voted yes. Motion carried.



Chairman – Brian Tuite



Auditor – Emily Wigen

GENERAL

	Payroll, January, 2018	53,437.21
41161	Business Essentials	382.17
41163	Charlie Stock	99.25
41164	City of Finley	74.41
41169	NDEMA	50.00
41172	Otter Tail Power Co	2,696.62
41175	Razor Tracking	1,718.00
41176	Nodak Electric Cooperative	123.52
41177	Trizetto Provider Solutions	41.00
41178	Vanguard Appraisals Inc	52,882.20
41179	Verizon	468.55
41180	Visa	1,424.70
41185	Brittany Ness	315.87
41195	Fischer, Rust, & Stock	4,344.39
41198	Emily Wigen	45.00
41199	Anchor	360.00
41202	Lake Agassiz	2,000.00
41203	Michelle Newman	320.18
41204	New Century Press	557.32
41205	ND Association of Counties	942.10
41206	ND County Auditors Association	200.00
41207	ND County Treasurer's Association	200.00
41209	NRG Technology Services	1,680.00
41210	ND County Recorders Association	200.00
41218	Comfort Suites-Bismarck	334.80
41220	FP Mailing Solutions	84.00
41221	Finley Farmers Grain & Elevator Co	273.81
41225	Griggs County Telephone	609.40
41230	Interstate Battery System of ND	110.95
41234	LaQuinta-Bismarck	163.80
41235	Modern Marketing	94.08
41244	Stone's Mobile Radio	1,573.40
41245	Town & Country Co-op	1,271.40

ROAD

	Payroll, January, 2108	26304.83
41160	Atco International	110.50
41162	Butler Machinery	846.27
41164	City of Finley	70.66
41165	Farmers Union Oil-Hope	566.59
41166	Heartland Paper	217.44
41167	Interstate Engineering	2409.44
41171	ND One Call	2.00
41172	Otter Tail Power Co	458.58
41173	Power Plan	1692.14
41174	Praxair Distribution	253.05
41189	ND Department of Transportation	10.00
41214	Bert's Truck Equipment	41.00
41216	Certified Laboratories	1257.00
41217	City of Sharon	25.00
41219	Cooperstown True Value	128.02
41221	Finley Farmers Grain & Elevator Co	254.94

41222	Finley Lumber & Supply	55.49
41223	Flaten & Johnson Truck Equipment	66.02
41224	General Equipment & Supply	6148.60
41225	Griggs County Telephone	118.88
41226	Holiday Inn-Fargo	167.40
41227	Hope Municipal Utilities	131.53
41230	Interstate Battery System of ND	110.95
41233	Kimball Midwest	852.48
41236	NAPA Auto Parts	577.01
41239	Newman Traffic Signs	6980.86
41243	Reiten Inc	1807.29
41245	Town & Country Co-op	9233.85
<u>HUMAN SERVICE</u>		
	Payroll, January, 2018	13950.05
41158	Information Technology Department	31.20
41159	Steele County Press	40.00
41208	ND Department of Human Services	133.33
41231	Jennifer Lindseth	43.60
<u>COUNTY PARK</u>		
41168	Ness Plumbing	382.15
41176	Nodak Electric Cooperative	256.32
41201	Dakota Rural Water District	52.00
41211	Town & Country Co-op	1088.16
<u>COUNTY AGENT</u>		
41183	Angie Johnson	387.30
41225	MLGC	53.08
<u>VETERAN SERVICE OFFICER</u>		
	Payroll, January, 2018	895.00
<u>WEED CONTROL</u>		
41172	Otter Tail Power Co	15.98
41221	Finley Farmers Grain & Elevator Co	33.50
41241	ND Weed Control Association	275.00
<u>911</u>		
41229	Inter-Community Telephone Co	150.00
<u>CONSTRUCTION COSTS</u>		
41170	ND Department of Transportation	12505.74
<u>SOCIAL SECURITY</u>		
41187	NDPERS	14180.42
41196	Steele County Treasurer	23169.07
41228	Information Technology Department	522.60
<u>HEALTH CARE</u>		
41182	Blue Cross/Blue Shield of ND	1741.30
41192	NDPERS	23063.45