

January 2<sup>nd</sup>, 2018

Finley ND

The Steele County Commission meeting was called to order at 8:55 am. Those present at the meeting were: Chairman, Brian Tuite, Randy Richards, Ted Johnson, Richard Strand, Russell Walcker, and Deputy Auditor, Pam Amundson

Agenda Additions: None

Motion by Ted Johnson, second by Russell Walcker to approve the agenda as presented. All members voted yes. Motion carried.

Randy Richards made a motion to approve the minutes from the December meetings with the addition of the Commissioner portfolios for 2018. Ted Johnson seconded the motion. All members voted yes. Motion carried.

A motion was made by Ted Johnson, seconded by Randy Richards to approve the December bills as presented. All members voted yes. Motion carried.

Mariah Anhorn gave the board an update on the DUI Overtime Grant. She also reported that Verwest Contracting will be coming this week to place motion detectors by the back door. After discussion, the board decided to have them put a photo eye by the back outside light instead of using motion detectors.

Motion by Richard Strand, seconded by Randy Richards to approve the mileage rate change of \$0.545 effective January 1<sup>st</sup>. All members voted yes. Motion carried.

Richard Strand made the motion, seconded by Russell Walcker to approve the Beer and Liquor License applications for Lakeview Catering . All members voted yes. Motion carried.

Ted Johnson made a motion, seconded by Russell Walcker to return the conference table in the Commissioners room to Reardons for a full cash refund and to purchase a new table from Business Essentials. All members voted yes. Motion carried.

The Expense Report and ending fund balances for 2017 were reviewed.

Rena Rayner has been hired to fill the position in the Extension Agents office. She will begin on January 8<sup>th</sup>.

Razor Tracking will be installed in six more vehicles including the plow trucks, county car, extension pickup, the new motor grader and the Sheriff's new pickup.

There was discussion about the employees use of the Timeclock and the possibility of changing to a new system.

The board reviewed the activity reports and event alert histories for the Sheriff's office pickups and the Social Service van.

Richard Strand made a motion, seconded by Ted Johnson to accept the bid from TrueNorth Steel for purchasing culverts in 2018. All members voted yes. Motion carried.

Richard Strand made a motion, seconded by Ted Johnson to accept the bid from Flint Hills Resources for purchasing asphalt in 2018. All members voted yes. Motion carried.

Ben Gates, Steele County Emergency Manager, was seated at the meeting at 9:50 am. He reported that there is 2.4 acres of land at the old radio tower site that will be sold through a public bid. Motion by Richard Strand, second by Ted Johnson to publish the request for bids and during the February 12<sup>th</sup> commission meeting, the top three bidders will have the opportunity to orally change their bids. All members voted yes. Motion carried. The commission also wants reflectors put out at the site where the old guyed wires are located as a safety precaution.

Ben Gates also said that the portable radios that the sheriff's deputies wear need to be replaced. Motion by Richard Strand, second by Randy Richards to buy the new radios and pay for them from the General Fund. All members voted yes. Motion carried.

They discussed the SIRN 20/20 project and the First Net project also.

Randy Richards made a motion, seconded by Richard Strand to approve the Steele County Soil Modifiers for 2018. They will remain the same as last year with a minimum of 10 contiguous acres of land affected before any modifiers can be applied. All members voted yes. Motion carried.

Ben Gates also had several handouts for the board to look at including, event alert history and activity reports for the road department vehicles, 2017 truck permit billing ledger, MuniPay report for year end 2017, December blade roads and hours, and miscellaneous accounts payable.

Ted Johnson made a motion, seconded by Russell Walcker to let Reed Oien, Road Superintendent, have e-mail installed on his work cell phone. All members voted yes. Motion carried.

There was discussion about Chad Elbert having a culvert installed in Hugo Township between sections 13 and 14, under County Road 8. Motion by Ted Johnson, seconded by Richard Strand

to have Elbert pay all the expenses for the culvert and installation. All members voted yes. Motion carried.

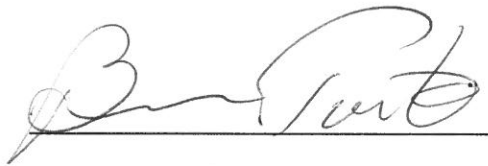
Mike Bassingthwaite from Interstate Engineering was seated at the meeting at 11:00 am. He gave an update on the County Federal Aid Program from the NDDOT. The figures Steele County had been given were incorrect. Chairman, Brian Tuite signed the corrected County Federal Aid Program 2018 and Ben Gates sent it to the NDDOT. There will be a conference call set up with NDDOT in the near future to talk about this account and to make sure everything has been straightened out.

There was a motion made by Randy Richards, second by Richard Strand to pay Knife River \$46909.55 for Change Order #5. Roll call vote: Richards, yes Johnson, yes Strand, yes Walcker, yes. Motion carried. Motion by Ted Johnson, second by Randy Richards to hold the retainer payment. All members voted yes. Motion carried.

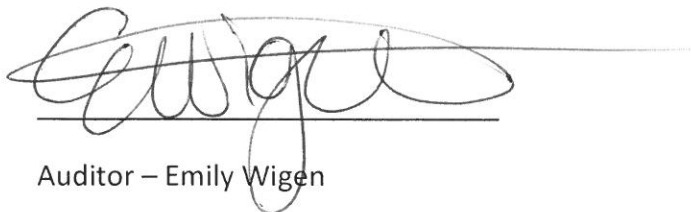
There was discussion about the upcoming County Road #5 project. Randy Richards will meet with Mike Bassingthwaite at the site to start going over the project plans.

The next meeting has been set for February 12<sup>th</sup>.

Motion to adjourn by Russell Walcker, second by Ted Johnson. All members voted yes. Motion carried, meeting adjourned.

A handwritten signature in cursive script, appearing to read "Brian Tuite", written over a horizontal line.

Chairman – Brian Tuite

A handwritten signature in cursive script, appearing to read "Emily Wigen", written over a horizontal line.

Auditor – Emily Wigen

GENERAL

	Payroll, December, 2017	53,092.09
41030	City of Finley	79.76
41031	Donald Huso	156.30
41036	Christine Holweger	1,661.56
41041	Mariah Anhorn	25.52
41042	Midwest Steeplejacks Inc	2,000.00
41045	ND POST Board	135.00
41048	Reardon	263.22
41049	Nodak Electric Cooperative	216.36
41053	Trizetto Provider Solutions	145.96
41055	Underground Vaults & Storage	200.00
41056	Verizon	182.44
41058	Emily Wigen	65.00
41059	George Braun	100.00
41065	Brittany Ness	247.74
41073	Fischer, Rust & Stock	4,217.85
41079	Farmers Union Oil-Hope	51.06
41085	Otter Tail Power Co	1,649.43
41090	Richard Strand	630.96
41092	Visa	386.77
41097	Custom Stripes	895.00
41098	Dacotah Paper Co	58.46
41104	Originals Inc	39.00
41107	Stone's Mobile Radio	5,690.15
41108	Tyler Technologies	252.00
41115	Bremer's Market	10.05
41116	Brager Disposal	819.00
41117	Business Essentials	349.69
41121	Federal Signal Corporation	11,575.00
41122	Finley Farmers Grain & Elevator Co	486.70
41124	Finley Motors Inc	77.35
41125	Griggs County Telephone	623.46
41130	Jamestown Communications	63.00
41133	National Association of Counties	450.00
41136	ND Co Commissioners Association	1650.00
41137	New Century Press	634.29
41138	NDACo	6244.00
41140	NDSC	275.00
41142	ND State Radio Communications	120.00
41143	ND SACCHO	500.00
41145	Postmaster	18.85
41148	Razor Tracking	225.00
41149	St Alexius Medical Center	187.50
41150	Steele Co Treasurer	303.61
41152	Town & Country Co-op	1116.85
41153	Trails Co Water Resource District	500.00
41155	Verizon	310.24
41156	Intoximeters Inc	36.00

ROAD

	Payroll, December, 2017	18877.20
41028	Atco International	117.98

41029	Butler Machinery Co	820.20
41030	City of Finley	70.66
41027	Hope Municipal Utilities	263.26
41043	NAPA Auto Parts	524.71
41047	Praxair Distribution Inc	254.59
41050	Texas Refinery Corp	1168.75
41051	Town & Country Co-op	3617.44
41057	Valley Plains Equipment	162.00
41079	Farmers Union Oil-Hope	5215.43
41081	Lakeside Construction	143.81
41082	Muscha Pavement Marking Inc	3380.28
41085	Otter Tail Power Co	247.00
41096	City of Sharon	25.00
41103	ND Department of Transpotation	95832.05
41116	Brager Disposal	845.00
41122	Finley Farmers Grain & Elevator Co	150.40
41123	Finley Lumber & Supply	21.49
41125	Griggs County Telephone	120.37
41151	Todd Murray	900.00
41154	Uglem-Ness Co	64.05
<u>HUMAN SERVICE</u>		
	Payroll, December, 2017	13186.35
41032	Finley Motors Inc	308.70
41034	Griggs County Telephone	443.58
41035	Heggy's Body Shop	75.00
41038	Information Technology Department	26.20
41039	Jennifer Lindseth	279.04
41044	NRG	2460.00
41054	Tri-Energy Cooperative	42.57
41072	Sheila Oye-Beglau	150.74
41077	Bismarck Quality Inn	167.40
41078	City of Finley	1426.22
41083	Minnkota	35.00
41085	Otter Tail Power Co	417.71
41091	Town & Country Co-op	64.19
41099	Finley Lumber & Supply	18957.68
41118	Citizens Insurance Agency	182.00
41139	ND Department of Human Services	133.33
<u>VETERAN SERVICE</u>		
	Payroll. December, 2107	950.00
41087	Steve Porch	9.99
<u>COUNTY AGENT</u>		
41034	Griggs County Telephone	108.86
41046	NDSU-Human Development	1175.00
41048	Reardon	3.55
41060	Hope Senior Center	75.00
41061	NDSU Extension-Griggs County	51.78
41063	Angie Johnson	122.76
40184	NASP Inc	1649.00
41086	Postmaster	238.00
<u>WEED CONTROL</u>		
41040	Liberty Business Systems Inc	288.69

41105	Otter Tail Power Co	15.45
41109	Beaver Creek Township	1906.25
41110	Sharon Township	2,000.00
41111	Easton Township	2,000.00
41112	Greenview Township	2,000.00
41113	Carpenter Township	1,985.00
41114	Willow Lake Township	2,000.00
41152	Town & Country Co-op	42.00
<u>INSURANCE</u>		
<u>RESERVE</u>		
41100	lhry Insurance	1,070.00
41138	ND Association of Counties	18,258.87
<u>911</u>		
41052	Trails County Treasurer	1,000.00
41129	Inter-Community Telephone Co	150.00
<u>CORRECTIONAL FACILITY</u>		
41094	Barnes County Corrections	195.00
<u>HEALTH CARE</u>		
41062	Blue Cross/Blue Shield of ND	1,741.30
41070	NDPERS	23,063.45
<u>SOCIAL SECURITY</u>		
41033	Governsoft	12,851.00
41074	Steele County Treasurer	23,274.70
41093	NDPERS	9,572.44
41127	Information Technology Department	515.95
41146	Prairie Computer	2,183.00
<u>COUNTY PARK</u>		
41049	Nodak Electric Cooperative	1,372.70
41120	Dakota Rural Water District	52.00
41137	New Century Press	44.99
<u>CONSTRUCTION</u>		
<u>COSTS</u>		
41101	Interstate Engineering	18,449.78
<u>BOND 2017</u>		
41132	Knife River	46,909.55
<u>CO SALES</u>		
<u>TAX</u>		
41080	Istate Truck Center	68,000.00
41088	RDO Equipment Co	351,950.00
41095	Bert's Truck Equipment	424.00